

2nd Transnational Meeting | Sept. 29, 2018 | VOLOS | Hosted by UTH

Attendees

Nur Çağlar
Sibel Acar
Selda Bancı
Burçin Yılmaz
Günsu Merin Abbas
Sjef van Hoof
Juliette Bekkering
Elif Sezen Yağmur Kilimci
Vaso Trova
Iris Lykourioti
Manuel Couceiro da Costa
Nuno Mateus
Jorge Mealha

Agenda items:

The following items are discussed and issued.

All the publications will firstly be published as a softcopy on the web-site and then during the process their hardcopy version will be published.

1. The content, format, timing and workload of Intellectual Output 1 (IO-1) is discussed and clarified. Accordingly, there will be two different publications as a part of IO-1 as:

1A-Glossary of MATERIART: A publication that compiles and defines design and architectural concepts (Open call to public)

- Double blind review (2 reviewers for each submission)

- 30 reviewers in total: **Each school will assign 5-6 reviewer until the beginning of November 2018, and announce the reviewer names via the link** (these reviewers will also take part in the publication of C1-2-3, C5-6-7, C9-10-11)
<https://docs.google.com/spreadsheets/d/1qnrc6-yi--eWYTQ-L-FGcpJNXIrHMhYwVfsjEuAMVVg/edit?usp=sharing>
- 250-1000 words
- Each partnering school will manage the contribution of 20-25 entries
- Ranking criteria will be defined

1B- Alternative Studio Practices: A publication that compiles the works that are presented in C4 (and C8 for the future phases of the project). The publication format will be given by TOBB ETU.

- 5 contributions from each partnering school
 - Accordingly, for C4, TOBB, TUE and ITU will submit 4 more (each), Lisbon will submit 1 more (due to the presentation of the Ankara Workshop C1-2-3 during C4), Münster will submit 5 works. **Deadline is December 10th, 2018.**
 - It is also open to associate partnering schools
 - 2500 words with necessary images | 10-12 pages (but flexible in case of minor excess)
2. At the end of each student workshop (C1-2-3 | C5-6-7 | C9-10-11), there will be a workshop publication that documents the workshop process. The publication format will be given by TOBB team.
- C1-2-3: TOBB ETU will publish
 - C5-6-7: ULISBOA will publish
 - C9-10-11: ITU will publish
3. Social Media accounts and their use are discussed. The partnering schools will spread such platforms to their students.
- LinkedIn account will be activated for Materiart.
 - Each partnering school will publish the project and the social media links in their department webpages.
4. C5-6-7, the second student workshop and E1: Symposium are discussed. The dates of the events are set as:
- April 3rd, 2019 Arrivals
 - April 4th, 2019 Workshop starts

- April 10th, 2019 Site trip (symposium participants could also participate, there will be an attendance fee for the symposium participants who would like to attend to the site trip.)
- April 11-12th, 2019 Symposium
- April 13th, 2019 Departures

The budgets of C5-6-7, the second student workshop and E1: Symposium are discussed:

BUDGET for C5-6-7:

- TOTAL STUDENT BUDGET for 5 STUDENTS: (Travel + Individual support)
 - UTH: 3725 EUR
 - TUE: 1925 EUR (travel forgotten, TOBB ETU will call National Agency)
 - TOBB ETÜ: 4575 EUR
 - MUNSTER: 3300 EUR
 - ITU: 4575 EUR
- TOTAL TUTOR BUDGET for 2 TUTORS: (Travel + Individual support)
 - UTH: 2120 EUR
 - TUE: 1400 EUR (travel forgotten, TOBB ETU will call National Agency)
 - TOBB ETÜ: 2460 EUR
 - MUNSTER: 1950 EUR
 - ITU: 2460 EUR
- INVITED TEACHER BUDGET for 2 TUTORS: (Travel + Individual support)
 - ULISBOA: 1950 EUR

BUDGET for E1:

- GRANT PER LOCAL PARTICIPANT: 100 EUR
- EXPECTED LOCAL PARTICIPATION: 50 PARTICIPANT
- GRANT PER FOREIGN PARTICIPANT: 200 EUR
- EXPECTED FOREIGN PARTICIPATION: 50 PARTICIPANT
- **TOTAL BUDGET: 15000 EUR**

5. The details of E1 symposium by ULisboa is discussed and issued:

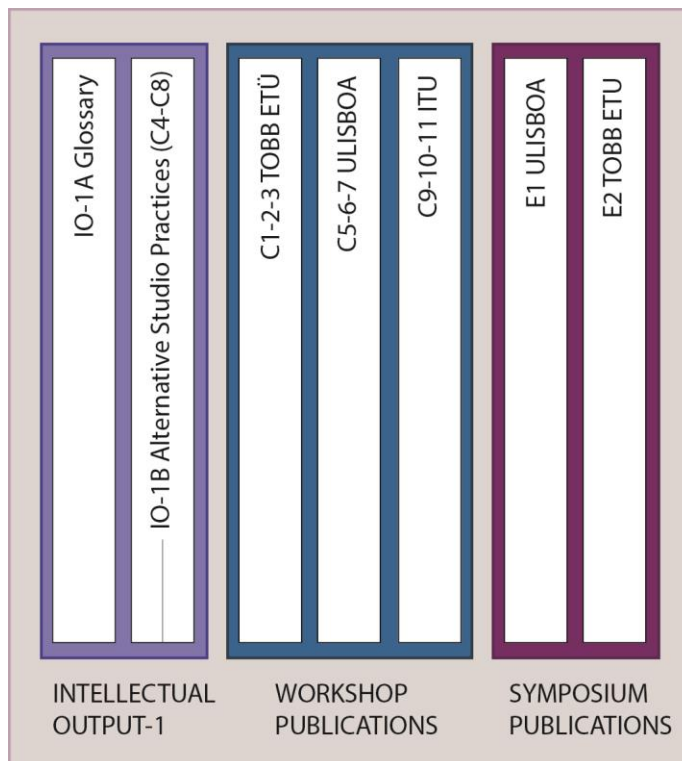
- Call for Symposium: Oct. 10th, 2018

- Abstract Deadline: Nov. 30th, 2018 (approx. 250 words)
- Notification of Abstracts: Dec. 14th, 2018
- Full Paper Submission Deadline: Feb. 8th, 2019
- Full paper Notification: March 1st, 2019
- The proceedings might be a CD with ISBN

6. The details of forthcoming C8 tutor workshop and TM3 transnational meeting 3, Eindhoven are discussed:

- Possible dates: Oct. 16-17-18th, 2019

PUBLICATION PLAN



TO-DO LIST

Action items	Owner(s)	Deadline	Status
1A-Glossary of MATERIART	All Partners		
5-6 Reviewers (each partnering school)	All Partners	November 1 st , 2018	In Progress
Ranking Criteria of the Review Process	All Partners	November 1 st , 2018	In Progress
Managing 20-25 contribution	All Partners	November 1 st , 2018	
1B- Alternative Studio Practices	All Partners		
4 papers	TOBB ETU	December 10 th , 2018	In Progress
4 papers	ITU	December 10 th , 2018	In Progress
4 papers	TUE	December 10 th , 2018	In Progress
1 paper	ULISBOA	December 10 th , 2018	In Progress
5 papers	MUNSTER	December 10 th , 2018	
C1-2-3 (Workshop Publication)	TOBB ETU		
LinkedIn Account	TOBB ETU	-	Done
Project Link on Departmental Web-Sites	All Partners		
Brief Info and Examples for the Glossary	TOBB ETU	October 20 th , 2018	In Progress
Publication Templates	TOBB ETU	October 20 th , 2018	
Photo pool for C4 and TM2 in drive folder	All Partners	October 10 th , 2018	